

2023 MARKET REGISTRATION FORM

Friday 17th and Saturday 18th February



**NEW
VENUE**

CLOSING DATE FOR APPLICATIONS IS FRIDAY 13TH JANUARY 2023

Contact details

Business Name:			
Contact Name:		Contact Number:	
Address:	Town:	State:	Postcode:
Email Address:			

Trading Day (Please tick)

<input type="checkbox"/> Friday - 8:00am (set up) - 4:00pm	<input type="checkbox"/> Saturday - 6:00am (set up) - 2:00pm	<input type="checkbox"/> Both days
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Type of Product (Please tick appropriate boxes suited to your stall)

<input type="checkbox"/> Accessories	<input type="checkbox"/> Art	<input type="checkbox"/> Clothing	<input type="checkbox"/> Coffee
<input type="checkbox"/> Fruit & Veg	<input type="checkbox"/> Gardening	<input type="checkbox"/> Hand Crafts	<input type="checkbox"/> Jewellery
<input type="checkbox"/> Organic	<input type="checkbox"/> Prepared Food	<input type="checkbox"/> Toys	<input type="checkbox"/> Other: _____

Product Description

Please list and describe the items you propose to sell and attach photos.

NOTE: Facebook and/or websites, are not acceptable as a form of description.

Set Up Requirements (NO POWER AVAILABLE)

<input type="checkbox"/> Stall space 3m x 4m - \$40.00	<input type="checkbox"/> Double stall space 3m x 7m - \$80.00	Total: \$ _____
Any specific setup requirements? _____		

Application Checklist

Your application will only be considered if the following is achieved: -

<input type="checkbox"/> Complete the entire application	<input type="checkbox"/> Include a copy of your current insurance policy
<input type="checkbox"/> Enclose images of your product/s as requested	<input type="checkbox"/> Include a copy of your Business Registration

I have read and agree to the terms and conditions.

Signature: _____

Date: _____

Please email completed application to - markets@wacountrymusic.com.au

Terms & Conditions Please keep a copy for your records

1. With the changes, and being in a new area, you get to choose your location within the designated market zone as no numbers will be assigned. Volunteers will be available to direct you.
2. Market Stallholders must comply with all instructions by the Market Coordinator and Event Staff.
3. **Friday set up** is from 8:00am and is to be completed by 9:00am. Trading commences from 10:00am to 4:00pm. Market Stallholders must be set up and be able to trade within these hours. You may start to pack your stall down from 3:00pm but NO vehicle movement will be allowed within the market zone until 4:00pm. If you must leave early, you will need to walk your goods out.
4. **Saturday set up** is from 6:00am and is to be completed by 7:00am. Trading commences from 8:00am to 2:00pm. Market Stallholders must be set up and be able to trade within these hours. You may start to pack your stall down from 1:00pm but NO vehicle movement within the market zone will be allowed until after 2:00pm. If you must leave early, you will need to walk your goods out.
5. A copy of your insurance policy must be provided with your application.
6. **Payment is required within seven (7) days of acceptance.**
7. There are **NO POWERED** sites. All electrical power leads for equipment must be tested and tagged.
8. Each Market Stallholder is to provide their own marquee or shade, trestle/table, chair, cash float and wet weather gear.
9. Each stall will be approximately 3m x 4m. DO NOT encroach into neighbouring stalls or shop areas. If a larger area is required, you must book an additional stall **PRIOR** to the festival.
10. Market Stallholders will not insult or intimidate other stallholders, customers, or Event Staff. ANY rudeness WILL result in immediate cancellation of stall allocation.
11. Customers shopping will be treated with courtesy and respect Fair Trading Practice consistent with Consumer Law.
12. It is the responsibility of Market Stallholders to ensure the security of their stall, equipment, and product.
13. The Country Music Club of Boyup Brook WA Inc. has no provisions to provide on-site storage.
14. **Food Stallholders - Once you are approved (AND NOT BEFORE!), you will be sent a 'Verification of Notification of a Food Business' form, which needs to be lodged at the Shire of Boyup Brook within one week (7 days) of approval.**
15. Parking of vehicles is available close to your area. DO NOT park in any designated disabled parking area as you will be asked to move your vehicle.
16. The Boyup Brook Markets is an open-air event that trades in all weather conditions. Cancellation by the Market Stallholder due to weather will NOT result in a refund of monies paid.
17. Any request to cancel an application by a Market Stallholder is requested in writing and must be provided a minimum of two weeks (14 days) prior to the event.
18. Market Stallholders participate in the Boyup Brook Markets at their own risk.
19. **It is requested that any Market Stallholder selling cap guns, imitation guns, toys with firing capabilities, spray cans, etc. please removed them from sales. Please also remove any items that flash or have laser capabilities from sales.**
20. Market Stallholders are requested not to bring animals to the markets.
21. **GREAT NEWS! Proof of COVID vaccinations are NO longer required. Our new market location is flat and offers some shade but please come prepared for warm weather protection AND LOTS OF FUN!!**

This is the new designated market area.

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