

2025 STREET MARKET REGISTRATION

Friday 14 and Saturday 15 February



CLOSING DATE FOR APPLICATIONS IS MONDAY 2 DECEMBER 2024

Contact Details

Business Name: _____ ABN: _____

Contact Name: _____ Contact Number: _____

Address: _____ Town: _____ P/code: _____

Email address: _____

Website | Social Media link: _____

Trading Day/s (please tick)

Friday - 8:00am (set up) - 4:00pm Saturday - 6:00am (set up) - 2:00pm Both days

Type of Product (Please tick appropriate box/es suited to your stall)

Accessories Art Clothing Coffee Fruit & Veg Gardening Hand-crafts
 Jewellery Toys Organic Prepared Food Other: _____

Product Description (Please attach photos and describe the items you propose to sell.)

Set Up Requirements (NO power available and must have own marquee)

Stall space 3m x 4m - \$50.00 Double stall space 3m x 8m - \$100.00 Total: \$ _____

Application Checklist - Your application will be considered if the following is achieved.

Complete the entire application Include a copy of your current insurance policy
 Enclose images of your product/s as requested Include a copy of your business registration

I have read and agree to the terms and conditions.

Signature: _____

Date: _____

Terms and Conditions

Market Stallholders – Keep a copy for yourself!

- Please follow the directions of the Market Coordinator and Event Staff at all times.
- Friday: Set up from 8:00am, completed by 9:00am. Trading runs from 10:00am to 4:00pm. You can start packing up from 3:00pm, but no vehicle movement is allowed in the market zone until 4:00pm. If you need to leave early, you'll have to carry your items out.
- Saturday: Set up from 6:00am, completed by 7:00am. Trading runs from 8:00am to 2:00pm. Packing up can start at 1:00pm, but no vehicles can move in the market zone until after 2:00pm. Again, if you need to leave early, you'll have to walk your items out.
- Please include a copy of your insurance policy with your application.
- Payment is due within 7 days of being accepted.
- Note: There are no powered sites. All electrical equipment must have tested and tagged power leads.
- Stallholders need to bring their own marquee/shade, tables, chairs, cash float, and wet weather gear.
- Each stall is roughly 3m x 4m or 3m x 8m. Please don't encroach on neighbouring stalls. If you need more space, book another stall before the event.
- Treat fellow stallholders, customers, and Event Staff with respect—any rudeness will result in your stall being cancelled on the spot.
- Make sure to treat all customers with courtesy and follow Fair Trading Practice consistent with Consumer Law.
- Stallholders are responsible for the security of their own stall, equipment, and products.
- Unfortunately, there's no on-site storage available.
- Food Stallholders: Once approved (and not before), you'll need to submit a Food Notification with the Shire of Boyup Brook within a week (7 days) of approval.
- Parking is available nearby, but please don't park in any disabled spots—you'll be asked to move.
- The Boyup Brook Markets run in all weather, so come prepared. If you cancel because of the weather, no refunds will be given.
- If you need to cancel, please do so in writing at least 14 days before the event.
- Stallholders participate in the markets at their own risk.
- If you're selling items like flashing toys, laser pointers, cap guns, or anything that fires or sprays, please consider removing these from your stall.
- Market stallholders are requested to not bring their animals to the markets.
- Marquees/Tents: All temporary structures must be safely set up following the manufacturer's instructions and comply with the Department of Health Guidelines for Concerts, Events, and Organised Gatherings 2022.